

UBCO IEEE Student Branch Meeting Minutes – August 23 2011

Members in attendance: Andre, Emily, Devyn

Emily is putting together a welcome to IEEE executive Manual.

- introduction to IEEE, what it is, what your roles are.
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Executive members are encouraged to read through the IEEE Student Branch Leadership Training Workbook

Stargazing:

- Messier Astronomic Research Society
 - Messier Astronomy Society revised
- SOE replaced by the EUS as the potential beneficiary should both the astronomy club and the IEEE student branch fold for any reason, pending agreement from the EUS to assume such a role. With the provision that assets be made available to any club in the future bearing the same mandate.
- A shopping cart has been put together to determine the total cost of the telescope and associated accessories.

Celestron 8SE	\$1,199.00
Lens and Filter Kit	\$179.00
Solar Filter	\$159.00
Hard Case	\$399.00
tax	\$232.32
	\$2,168.32

Jonathan Holtzman Donation	\$1,500.00
IEEE Contribution	\$250.00
MLRC	\$250.00
Local Donors	
<i>Vernon Observatory</i>	
<i>Penticton Radio Observatory</i>	
<i>SOE</i>	
<i>Fundraising</i>	

- Scope will be shipped to BC, incurring \$232 in tax, but the shipping is free.
- The order will be completed as quickly as possible to receive the scope in time for clubs day.
- Shopping cart completed and forwarded to Dr. Holtzman for approval.

Calendar of Events for the coming year:

- Movie Night
 - sell popcorn or concession snacks and drinks. Contact the movie theatre about using their space if possible. If not, use a large classroom, or the atrium of the Engineering building?
- Local paper competition tentatively scheduled for March, with submission to the national competition taking place in May. First call: feb 1st wednesday, second call, march 1st, final submission 5pm march 30. Posters for first call only. Promote at events in between by

word of mouth.

- Competitions: 24 hour computer programming competition, IEEE president's challenge to the world competition (requires followup, not yet announced for this year).

Contacted Erin Johnston about collecting last year's minutes.

MLRC -

- decided to order 1 computer from IT services and then once we have acquired the rest of our lab equipment, then if there is funding left over we can purchase more computers.
- We will take IT services up on its offer of software licensing and computer maintenance.

Website -

- temporarily forward new user requests to admin for approval to temporarily work around the problem of spammers beating the Captcha
- remove the forum from the website until members request a forum for discussion.
- Include a section of education links in the MLRC section.

Photograph every event!

- all members should try to snap a couple of photos at IEEE events for the purpose of publicity and website content.

Setting a regular meeting schedule has been deferring one week so we will have more information on the MPG schedule for the fall when Erin is back from holiday.

Schedule another meeting in the short term to plan activities for Clubs and Course Union Day. Sunday August 28 2011 11 AM