

IEEE Okanagan Student Branch Executive
Meeting Minutes

Tuesday, July 06, 2010

Present: Emily Landry (EL)
André Johnson (AJ)

Next Meeting: TBD



I. Constitution

- We now have a copy of the official constitution
- Nima will call a meeting to discuss changes to the constitution
- We are still looking for the user name and password need to self report election results

II. Finance

- Prospera Credit union may not work, since it requires all signing authorities to have bank account
- **AJ** will look into other banks, RBC would be the first bank since at least two exec members have accounts there
 - Emphasis will be placed on the ability to get a credit card
- Budget deadline needs to be set at next meeting
 - IEEE might have to be contacted to find out when first budget should be submitted

III. Membership

- Still need to confirm definition of membership
- Computer Science students have been contacted about creating subsection, waiting to hear back from them
- For September club/booth day we are unable to tent a booth, since we are not a club
 - Plan is to ask EUS to book an extra booth to be shared by all the auxiliary organizations
 - **EL** is going to confirm date of club/booth day
- Need to get a hold of official membership list from IEEE

IV. Website and Facebook Group:

- Nima needs to set up website on IEEE server and set Andre up as web master
- Wordpress can be used on IEEE server, so the current website can be copied over.
- **EL** – ask Jackie to remove herself as an admin from facebook group
- Send reminder of wordpress website address to execs.

- Current web site will function as a file server until it can be transferred to IEEE server
- Facebook group will be primary contact with members in mean time

CC: All Present
Erin Johnston
Nima Farrokhsiar
Jackie Nichols
Dr. Jonathan Holzman